



Champaign County Board of Developmental Disabilities

224 Patrick Avenue, P.O. Box 829, Urbana, Ohio 43078

Phone 937 653 5217 / fax 937 653 7516

NOTICE OF AVAILABLE POSITION

POSTING DATE: July 11, 2024

APPLICATION DEADLINE: Until Filled

POSITION: Early Childhood Behavior Support Coordinator

QUALIFICATIONS: Bachelor's degree in early childhood education, special education, social work, psychology or related field. Maintain DODD Early Intervention Specialist Certification. Maintain DODD Service & Support Administration Certification. Maintain PLAY Project Home Consultant certification. Have knowledge of early childhood and special needs. Have a strong knowledge base of autism; characteristics of autism spectrum disorder, current best practices, and resources available to families. Training in physical intervention program and de-escalation strategies. Ability to establish and maintain rapport with children, parents and professionals, define problems, collect data and draw conclusions. Ability to prepare and maintain meaningful, accurate and concise records and reports. Ability to appropriately handle routine and sensitive inquiries and contacts from professionals and parents or guardians. Ability to communicate in oral and written form. Valid Ohio drivers' license.

SUMMARY: The Early Childhood BSC acts as a member of the early intervention team and also provides support to young children eligible for service and support administration. This position provides P.L.A.Y. services to eligible families, as well as age-appropriate behavior support strategies to children, families and other caregivers. The EC Behavior Support Coordinator will provide developmentally appropriate programming for children, ages birth thru kindergarten, and families.

DUTIES:

Deliver services in the child's home environment monthly or bi-monthly as determined appropriate.

Assist caregiver/family with interventions that promote optimal development. Visits may include screenings, modeling, coaching, videotaping of play interactions, verbal video and personal



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feedback, written video reviews, in addition to informational and material support. Documentation of progress will include family information/report, various questionnaires/assessments and video rating scales.

Provide assistance with IEP and IFSP goals, when requested.

Work as a part of a multidisciplinary team as needed to provide services to families.

Act as ADOS Team Leader. ADOS Team Leader duties include: coordinating scheduling of ADOS evaluations, gathering required paperwork from Developmental Specialist, preparing room and supplies for evaluation, obtaining permission for evaluation and release of information, cleaning evaluation room and toys, compiling results and writing report, distributing evaluation report and documents, and having survey completed and results sent to state.

Attend meetings, workshops, trainings, staffing etc. to increase knowledge of subject matter, community resources, health and safety issues, and to meet the requirements for job certification.

Conduct functional behavior assessments. Plans, develops, writes, and implements individual behavior strategies in compliance with all rules, regulations, policies, and procedures of the Ohio Department of Education and the Ohio Department of Developmental Disabilities to meet the individual needs of the child.

Consult and work directly with staff and other professionals to develop positive behavioral support interventions incorporating ecological or environmental strategies, positive programming, and focused support strategies as appropriate for children exhibiting challenging behaviors.

Provide information about general learning, curricular supports, behavioral support interventions, and competency-based training to families, staff, and other professionals.

Provide direct, collaborative support and training to staff and other professionals who have children exhibiting challenging behaviors.

Work with staff, other team members, professionals, and family members to assess, develop, recommend, and evaluate behavioral support interventions.

Documentation in progress notes or targeted case management.

Performs other related duties as assigned.

As an employee of the Champaign County Board of Developmental Disabilities, the job incumbent shall comply with all policies at all times, and shall demonstrate respect for, support the dignity of, and observe the rights of all individuals supported by the agency.



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HOURS: 40 Hours per Week

SALARY: \$21.88 to \$32.05, Based upon experience. Benefits include Public Employee Retirement System; medical, dental, vision and life insurance; paid sick, vacation, and personal leave.

CONTACT: To be considered, please submit a written letter of interest and qualifications to: Sharon Wheeland @ Champaign County Board of DD, P.O. Box 829, Urbana, Ohio 43078 s.wheeland@champaigncbdd.org