

**Champaign County Board of  
Developmental Disabilities  
Board Meeting Minutes  
Thursday, October 27, 2022**

Board Members Present: Kerry Brugger, Shelly Cushman, Lori Rose, and David Sapp,  
Laurie Stickney, and Amy Wilcoxon

Board Members Absent: Malia Hughes

Staff Members Present: Jeff Coaty, Tyler Davis, Leigh Anne Wenning, and Sharon  
Wheeland

Staff Members Absent: Jennifer Bradford

***Call To Order***

The October Board meeting of the Champaign County Board of Developmental Disabilities was called to order by Mr. Brugger at 5:00 p.m. in the conference room at the Champaign County Board of Developmental Disabilities offices.

***Moment of Silence***

Mr. Brugger allowed for a moment of silence asking those in attendance to keep the family of Tarri Colebank in their thoughts.

***Introductions of the Public***

There was no public in attendance.

***Adoption of Agenda***

Mr. Sapp motioned to adopt the agenda as presented. Ms. Rose seconded the motion. Motion carried.

***Reading of the Mission Statement***

The mission statement was read by all Board members and staff present.

***Presentation of Minutes***

The meeting minutes from the September 2022 regular board meeting were included in the board packet for review.

Mr. Sapp motioned to approve the September 2022 regular board meeting minutes as presented. Ms. Cushman seconded the motion. Motion carried.

***Presentation of Financial Report***

The September 2022 financials were included in the Board packet for review.

Mr. Davis stated that the board recently switched to Verizon Wireless for the main phone lines and cell phone lines. Through this process we have been able to reduce our bill by about \$400 a month.

Ms. Rose motioned to approve the September 2022 financials and accounts payable for the Champaign County Board of Developmental Disabilities. Mr. Sapp seconded the motion. Motion carried.

***Presentation of Administrative Reports***

The service and support administration report was included in the Board packet.

The community education and outreach report was included in the Board packet.

Mr. Coaty stated that there will possibly be three (3) teams for Special Olympics basketball.

The early intervention services report was included in the Board packet.

***Presentation of Superintendent Report***

The superintendent report was included in the Board packet.

Ms. Wenning stated that the County Board Trust Health Plan reimbursements were distributed on Friday, October 21, 2022, through payroll.

Ms. Wenning reported that she received few survey results from the stakeholders, and the responses were all positive. Ms. Wenning reported that from the staff survey, several responded they would like improvement on compensation. Ms. Wenning also reported

that 99% of staff answered they would continue to work at the County Board office over the next 5 years.

Ms. Wenning reported that herself and Jeff Coaty presented at the No Wrong Door Training on Thursday, October 27, 2022.

Ms. Wenning stated that she received the results of the salary review from Bolton Consulting. We have found that the starting pay is not where it should be, however the top range is competitive. Ms. Wenning reported that we are seeing compression happen at the County Board.

Ms. Wenning reported that the 6.5% increase for DSP's have not made it to them and is unsure what the holdup is.

Ms. Wenning reported that a survey had went out to all 88 County Boards asking what they can add on to the 6.5% increase for providers. The replied response was to respond again. The state has now decided to set the percentage increase and will notify the County Boards of the final increase.

### ***Presentation of New Business***

#### 2023 Income & Expenditures

Mr. Davis reviewed the 2023 income and expenditures with the board.

Mr. Davis stated the total expenditures is \$4,575,328.00 and the total revenue is \$4,189,286.00. The goal for the Champaign County Board of Developmental Disabilities is to coordinate services that are inclusive and successful yet financially sustainable, enhance community awareness, support DSPs, and employ a quality work force.

Mr. Davis feels optimistic about the budget and estimates we will not need to request a levy until the year 2026.

The Leadership team's planning goals are to maintain a reasonable deficit to spend down reserves, ensure deficit is replaceable with passable millage, and continue to educate the community about our services.

22-10-01 Ms. Rose motioned to approve the 2023 Income & Expenditures budget as presented. Ms. Cushman seconded the motion. Motion carried.

Proposal for Non-Federal Share Medicaid

Mr. Davis discussed a resolution which specifies the Board's commitment to pay the non-federal share of the following services: Medicaid Home and Community Based services, in the amount of \$1,097,754.00.

22-10-02 Ms. Stickney motioned to approve the non-federal share of Medicaid Home and Community Based services as presented. Ms. Rose seconded the motion. Motion carried.

Salary Increases

Mr. Davis reviewed the 2023 staff wage increases. A recommendation for a 4% increase for staff that are eligible was presented.

22-10-03 Ms. Stickney motioned to approve a 4% increase for staff that are eligible as presented. Ms. Cushman seconded the motion. Motion carried.

Policies

The following shared policies were included in the board packet.

5.3.17 Flexible Work Options

5.5.12 Leave Donation

5.5.20 Leave of Absence – Including Leave Without Pay

22-10-04 Ms. Rose motioned to approve the policy changes as presented. Ms. Wilcoxon seconded the motion. Motion carried.

***Anything for the Good of the Order***

Ms. Stickney motioned to excuse Ms. Hughes from the October 2022 board meeting. Ms. Cushman seconded the motion. Motion carried.

***Comments***

No further comments were made.



***Next Meeting Date***

The next meeting of the Champaign County Board of Developmental Disabilities is scheduled for 4:00 p.m. on Thursday, November 17, 2022. The meeting will be held at the Shelby County Board of Developmental Disabilities.

***Adjournment***

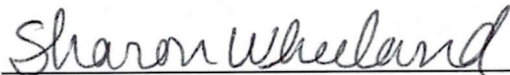
Ms. Rose motioned to adjourn the Board meeting at 5:54 p.m. Mr. Sapp seconded the motion. Motion carried.

Respectfully submitted,



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Mr. David Sapp, Secretary



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Mrs. Sharon Wheeland, Executive Support Specialist